Introductory Pharmacy Practice Experience: Community
Summer 2014 Evaluation Form
READ ONLY FORM
Grade Evaluation Must be Completed in RxPreceptor for Student

Student name: ____________________________________________Student ID: _______________

Rotation Cycle (please circle one): Cycle 1  Cycle 2  Cycle 3

Preceptor name: _________________________________________________________

R.Ph. to receive CE Credits if different from preceptor: ________________________________

Site: __________________________________________________________________________

Site Address: ____________________________________________________________________

Phone: __________________ Fax: __________________ email: ____________________________

Student must demonstrate minimum competency in ALL competencies listed in order to receive credit for the Introductory Pharmacy Practice Experience. Students who do not complete the number of hours required (4 weeks x 40 hours/week= 160 hours) or who do not demonstrate minimum competency will not receive credit and may not progress to Intermediate or Advanced Pharmacy Practice Experiences without repeat of the Introductory Pharmacy Practice Experience successfully.

Assessment Scale:

<table>
<thead>
<tr>
<th>Does not meet competency</th>
<th>Partially or marginally meets competency</th>
<th>Meets competency (basic skills achieved)</th>
<th>Exceeds competency (intermediate skills achieved)</th>
<th>Excels at competency (advanced skills achieved)</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
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Student may receive no more than one (1) rating of 2. Students MAY NOT receive any ratings of 1 and still receive credit.

*Students are to complete their “Self – evaluation” portion on a separate document and in their ePortfolio but should share with you via form in RxPreceptor, verbally or by paper form. The capability of having the “Self-evaluation” could not be supported on same grading form so a separate document was created.

Assessment Rating | Competency | Comments |
<table>
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<tbody>
<tr>
<td><strong>Self-evaluation</strong></td>
<td><strong>Start of experience</strong> 1 2 3 4 5</td>
<td>Becomes familiar with pharmacy operations and basic layout: 1) RX processing procedure from patient to dispensing 2) Drug inventory, security, storage, and control procedures 3) Acquires basic computer skills to provide patient care, including understanding of patient profile and drug interaction screening software 4) Roles of the staff within the pharmacy 5) Student was exposed to pricing, insurance, licensing, marketing, and personnel management issues</td>
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<tr>
<td><strong>Preceptor Evaluation</strong></td>
<td><strong>Start of experience</strong> 1 2 3 4 5</td>
<td><strong>End of Experience</strong> 1 2 3 4 5</td>
</tr>
<tr>
<td>Assessment Rating</td>
<td>Competency</td>
<td>Comments</td>
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| **Self-evaluation** | Drug selection and prescription interpretation:  
1) Assists in selection of drug product  
2) Assists in checking of product and prescription for accuracy  
3) Assists/participates in compounding (if applicable)  
4) Assists preceptor in interpretation of prescription directions  
5) Assists preceptor in selecting appropriate auxiliary labels/warnings/instructions | |
| Start of experience | 1 2 3 4 5 | End of Experience |
| 1 2 3 4 5 | |
| **Preceptor Evaluation** | Drug information  
1) Familiarizes self with available drug references  
2) Uses drug information references appropriately to answer basic drug information inquiries  
3) Assists in research of drug information questions from patients or health-care professionals | |
| Start of experience | 1 2 3 4 5 | End of Experience |
| 1 2 3 4 5 | |
| **Self-evaluation** | Communication  
1) Assists/observes preceptor provide counseling to patients regarding prescription products  
2) Assists/observes preceptor provide counseling to patients regarding OTC products  
3) Observes preceptor communication with healthcare professionals (doctors, nurses, other pharmacists, etc) | |
<p>| Start of experience | 1 2 3 4 5 | End of Experience |
| 1 2 3 4 5 | |</p>
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<tr>
<td><strong>Self-evaluation</strong></td>
<td>Start of experience 1 2 3 4 5 End of Experience 1 2 3 4 5</td>
<td>Professionalism/Ethics 1) Becomes familiar with laws and regulations affecting the practice of pharmacy 2) Is reliable 3) Exhibits motivation and interest 4) Maintains confidentiality 5) Exhibits a caring attitude toward patients and is empathetic 6) Is respectful of co-workers, patients, preceptors, and others</td>
</tr>
<tr>
<td><strong>Preceptor Evaluation</strong></td>
<td>Start of experience 1 2 3 4 5 End of Experience 1 2 3 4 5</td>
<td>Problem solving/work ethic 1) Follows through with assigned projects or tasks 2) Is able to suggest solutions to problems posed by preceptor 3) Ensures accuracy and quality of work 4) Displays good time management skills</td>
</tr>
</tbody>
</table>

Number of episodes of tardiness: _____ (if more than one, reduce Professionalism Grade)

Number of excused absences: __________________________ Made up: Yes / No

Number of unexcused absences: ________________________ Made up: Yes / No

If student did not complete 160 hours (4 x 40 hour weeks or the equivalent): Yes / No

If student did not complete 160 hours, please indicate how many hours completed: ________

**Grading Key:**
Grades are calculated on End of Experience Preceptor Evaluation.

Mostly 5’s A (total 27-30)

B+ (total 25-26)  total points: ________

Mostly 4’s B (total 21-24)

Mostly 3’s C (total 18-20)  letter grade: ________

One 2 = C maximum grade

> one 2 or any 1’s or total <18 = F

Student signature: ________________________________________ Date: ___________

Preceptor signature: ________________________________________ Date: ___________

5/22/14 All grade evaluations are to be completed online by Preceptor in RxPreceptor Rotation Management System. If any difficulties please send email to Director Donna M. Feudo at dmfeudo@pharmacy.rutgers.edu and cc rotation@pharmacy.rutgers.edu so we may track inquiries.

*Students may use this “READ ONLY” form to share their self-assessment with you that they are required to populate in their portfolio.*